

CARSON CITY HISTORIC RESOURCES COMMISSION

Minutes of the December 10, 2002 Meeting

Page 1

A regular meeting of the Carson City Historic Resources Commission was scheduled for 5:30 p.m. on Tuesday, December 10, 2002 in the City Hall Capitol Conference Room, 201 North Carson Street, Carson City, Nevada.

PRESENT: Vice Chairperson Mark Lopiccolo
Rebecca Ossa
Peter Smith
Louann Speulda

STAFF: Walter Sullivan, Planning and Community Development Director
Kathleen King, Recording Secretary

NOTE: A tape recording of these proceedings is on file in the Clerk-Recorder's Office and is available for review and inspection during regular business hours.

A. CALL TO ORDER AND DETERMINATION OF QUORUM (1-0001) - Vice Chairperson Lopiccolo called the meeting to order at 5:30 p.m. Roll was called; a quorum was present. Chairperson Drews and Commissioners Baker and Darney were absent.

B. ACTION ON APPROVAL OF MINUTES (1-0006) - None.

C. MODIFICATION OF AGENDA (1-0007) - None.

D. PUBLIC COMMENTS (1-0012) - None.

E. DISCLOSURES (1-0014) - Commissioner Ossa advised of having spoken with Rob Joiner earlier in the day.

F. PUBLIC HEARING:

F-1. H-02/03-4 DISCUSSION AND ACTION REGARDING A REQUEST FROM ST. PETER'S EPISCOPAL CHURCH TO TEAR OFF AND RE-ROOF EXISTING 30-YEAR FIBERGLASS SHINGLES ON PROPERTY LOCATED AT 300 NORTH DIVISION STREET, APN 003-201-01 (1-0020) - Commissioner Smith noted that the applicant's representative was not present. Discussion took place regarding the condition of the existing roof, the proposed color of the new roof, and the purpose for replacing the fiberglass shingles. In response to a question, Commissioner Smith advised that the rectory, and not the main sanctuary, was the subject structure. Mr. Sullivan circulated file materials on this item and acknowledged that the existing shingles are simply worn out. Discussion took place regarding the purpose for utilizing fiberglass shingles. Commissioner Smith advised that the new shingles are Malarkey brand, Class A, fire-rated, thirty-year fiberglass shingles. **Commissioner Smith moved to approve H-02/03-4, a request from St. Peter's Episcopal Church, in the form of the motion provided by staff with the five conditions of approval. Commissioner Speulda seconded the motion. Motion carried 4-0.**

CARSON CITY HISTORIC RESOURCES COMMISSION

Minutes of the December 10, 2002 Meeting

Page 2

Lois Johnson, of St. Peter's Episcopal Church, responded to questions regarding the existing fiberglass shingles and circulated a photograph of the proposed materials. She advised that D&D Roofing is the contractor and that they will begin the project after the first of the year.

F-2. DISCUSSION AND ACTION REGARDING GRANTS (1-0142) - Mr. Sullivan circulated the grant application which was submitted to the State Historic Preservation Office ("SHPO"). He advised of having reviewed Purchasing Division procedures subsequent to the October Commission meeting. He further advised of having contacted other jurisdictions, at the suggestion of State Historic Preservation Officer Ron James, to discuss their procedures. The City has hired a new grants manager and Mr. Sullivan anticipates she will begin work after the first of the year. He discussed the need to be more responsible with follow through on future grant projects. He advised that Associate Planner Jennifer Pruitt met with Mr. James and Commissioner Ossa to review the grant application. He noted that Mr. James advised of the potential for the City to submit a co-application with the Children's Museum and the Brewery Arts Center to request substantial grant funding. He and Ms. Pruitt have agreed to proceed with the submitted grant for the present time.

Mr. Sullivan advised that he and Ms. Pruitt have been discussing, with the City's GIS Division staff, the possibility of including historic structures in the GIS platform. Commissioner Ossa provided an overview of the discussion which took place at the meeting with Mr. James and Ms. Pruitt. She advised that the SHPO will not know the availability of funding until the federal government's budget is approved. She responded to questions regarding the details of the grant application, the anticipated time frame in which the grant will be awarded, the term of the grant, and SHPO's process for reallocating unspent grant funding. Mr. Sullivan responded to questions regarding the process for acquiring statements of qualifications and for interviewing potential applicants, and the qualifications and responsibilities of the City's new grant manager. Commissioner Smith requested Mr. Sullivan to invite the grants manager to the next Commission meeting. No formal action was taken.

F-3. DISCUSSION AND ACTION REGARDING A RESOLUTION OF APPRECIATION FOR ROB JOINER (1-0386) - Mr. Sullivan circulated the resolution for review by the Commissioners. He commended Mr. Joiner, who was not present, on his contributions to historic preservation in Carson City. **Commissioner Smith moved to approve the resolution prepared for Mr. Joiner. Commissioner Ossa seconded the motion. Motion carried 4-0.** Peggy Twedt, former Historic Architecture Review Commission Chairperson and historic district resident, expressed appreciation for Mr. Joiner's efforts. She expressed the opinion that Mr. Joiner "went way above and beyond what was called for as a staff person."

(1-0486) Mr. Sullivan advised that he would have Chairperson Drews and Commissioners Baker and Darney sign the resolution, and then frame it for Mr. Joiner.

G. FUTURE COMMISSION ITEMS (1-0455) - Mr. Sullivan advised Commissioners Smith and Speulda that their terms expire on December 31, 2002. He further advised them to inform the Human Resources Department, in writing, if they would like to continue serving. Both Commissioners indicated they were interested in serving another term and Mr. Sullivan expressed appreciation for their willingness.

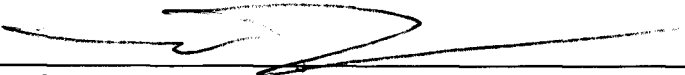
CARSON CITY HISTORIC RESOURCES COMMISSION

Minutes of the December 10, 2002 Meeting

Page 3

H. ACTION ON ADJOURNMENT (1-0504) - Commissioner Smith moved to adjourn the meeting at 5:57 p.m. Commissioner Ossa seconded the motion. Motion carried 4-0.

The Minutes of the December 10, 2002 meeting of the Carson City Historic Resources Commission are so approved this 11 day of February, 2003.



MICHAEL DREWS, Chair