

**CARSON AREA METROPOLITAN PLANNING ORGANIZATION**  
**Minutes of the July 13, 2022 Meeting**  
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A regular meeting of the Carson Area Metropolitan Planning Organization (CAMPO) was scheduled for 4:30 p.m. on Wednesday, July 13, 2022, in the Community Center, Robert “Bob” Crowell Boardroom, 851 East William Street, Carson City, Nevada.

**PRESENT:** Chairperson Lori Bagwell  
Vice Chairperson Lisa Schuette  
Member Robert “Jim” Dodson  
Member Chas Macquarie (Via WebEx)  
Member Gregory Novak  
Ex-Officio Member Sondra Rosenberg

**STAFF:** Dan Stucky, Deputy Public Works Director  
Chris Martinovich, Transportation Manager  
Adam Tully, Deputy District Attorney  
Kelly Norman, Transportation Planner/Analyst  
Marquis Williams, Transportation Planner/Analyst  
Rebecca Bustos, Grant Analyst  
Alex Cruz, Transit Coordinator  
Tamar Warren, Senior Deputy Clerk

**NOTE:** A recording of these proceedings, the CAMPO’s agenda materials, and any written comments or documentation provided to the Clerk during the meeting are part of the public record. These materials are available for review in the Clerk’s Office during regular business hours.

**1. CALL TO ORDER – CARSON AREA METROPOLITAN PLANNING ORGANIZATION (CAMPO)**

(4:35:14) – Chairperson Bagwell called the meeting to order at 4:35 p.m.

**2. ROLL CALL**

(4:35:22) – Roll was called, and a quorum was present. Members Erb and Henderson were absent.

**3. PUBLIC COMMENT**

(4:35:51) – Chairperson Bagwell entertained public comments; however, none were forthcoming.

**4. FOR POSSIBLE ACTION: APPROVAL OF MINUTES – JUNE 8, 2022**

(4:35:59) – Chairperson Bagwell introduced the item and entertained corrections, comments, or a motion.

**(4:36:10) – Vice Chair Schuette moved to approve the minutes of the CAMPO June 8, 2022 meeting as presented. The motion was seconded by Member Novak and carried 5-0-0.**

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#### 5. PUBLIC MEETING ITEM(S):

##### **5-A FOR POSSIBLE ACTION – DISCUSSION AND POSSIBLE ACTION REGARDING THE EAST WILLIAM COMPLETE STREETS FEASIBILITY STUDY (“STUDY”) AND ITS POTENTIAL USE TO GUIDE THE DESIGN AND CONSTRUCTION OF THE EAST WILLIAM COMPLETE STREETS PROJECT (“PROJECT”).**

(4:36:30) – Chairperson Bagwell introduced the item. Ms. Norman thanked the Nevada Department of Transportation (NDOT) for funding the study, which has been submitted to them for review and comments. She also noted that the results of the study would provide information on potential complete street improvements along East William Street between North Carson Street and the Highway 580 and Highway 50 interchange including pavement reconstruction and preservation, utility replacement, safety enhancements, and multi-modal transportation infrastructure. Ms. Norman and Project Manager Darren Anderson reviewed the East William Complete Streets Feasibility Study document and attached exhibits, all of which are incorporated into the record. Mr. Anderson encouraged viewing the Feasibility Study on the Carson Proud website. Ms. Norman, Mr. Anderson, and City Engineer Randall Rice also responded to the members’ clarifying questions.

(4:52:15) – Chairperson Bagwell recommended the following typographical corrections to the Feasibility Report:

- On page 4: The preferred alternative, shown in Figure A 1.
- On page 10: Carson City has a population of 55,244 as of the 2020 Census. Chairperson Bagwell recommended checking the number as it was not the one used by the City.

(4:53:39) – Vice Chair Schuette recommended correcting the Carson High School mention in 1984 and not when referencing prior years, noting that it had been built in the 1970s. Member Macquarie wished to correct the reference of a signal light at State Street, noting there was no light there. He was also informed by Mr. Martinovich that a final location for “a protected and enhanced pedestrian crossing somewhere between Saliman and Roop Streets” had not been identified, adding that State Street seemed to be a “likely logical location” for one. He also responded to additional clarifying questions. There were no additional comments; therefore, Chairperson Bagwell entertained a motion.

**(5:06:24) – Member Dodson moved to approve the East William Complete Streets Feasibility Study, as discussed. The motion was seconded by Vice Chair Schuette and carried 5-0-0.**

##### **5-B FOR POSSIBLE ACTION – DISCUSSION AND POSSIBLE ACTION REGARDING A FORMAL AMENDMENT TO THE CARSON AREA METROPOLITAN PLANNING ORGANIZATION’S (“CAMPO”) FEDERAL FISCAL YEAR (“FFY”) 2021- 2024 TRANSPORTATION IMPROVEMENT PROGRAM (“TIP”) TO (1) PROGRAM \$1.1**

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**MILLION IN CONGRESSIONALLY DESIGNATED SPENDING (“CDS”) APPROPRIATIONS, PLUS \$950,000 OF LOCAL FUNDING, FOR THE APPION WAY TRAFFIC SIGNAL AND INTERSECTION IMPROVEMENT PROJECT; (2) PROGRAM \$595,266 IN TRANSPORTATION ALTERNATIVES PROGRAM (“TAP”) FUNDING, PLUS \$31,330 IN LOCAL FUNDING, FOR THE WESTERN NEVADA SAFE ROUTES TO SCHOOL PROGRAM; (3) PROGRAM \$950,000 OF HIGHWAY SAFETY IMPROVEMENT PROGRAM (“HSIP”) FUNDING, PLUS \$65,000 OF STATE GAS TAX FUNDING, FOR THE INSTALLATION OF WRONG WAY DRIVER WARNING SYSTEMS ON I-580 AND (4) CLOSEOUT THE COMPLETED CENTER DRIVE ROAD REHABILITATION PROJECT.**

(5:06:53) – Chairperson Bagwell introduced the item. Mr. Williams presented the Staff Report, incorporated into the record, and noted that the proposed amendment was to close out one project and program a total of \$2,645,266 in federal funds, \$65,000 in State funds, and \$981,330 in local funds across the following three transportation projects:

- Program \$1.1 million in Congressionally Directed Spending (CDS) appropriations, plus \$950,000 of local funding, into the Appion Way Traffic Signal and Intersection Improvement Program, for a project total of \$2,050,000.
- Program \$595,266 in Transportation Alternatives Program (TAP) funding, plus \$31,330 of local funding, for the Western Nevada Safe Routes to School Program.
- Program \$950,000 in Highway Safety Improvement Program (HSIP) funding, plus \$65,000 of State Gas Tax funding, for the installation of wrong-way driver warning systems on I-580.
- Close out the Center Drive Road Rehabilitation Project.

(5:08:52) – Mr. Williams also noted that no public comments had been received during the Public Participation Program and responded to clarifying questions. There were no public comments; therefore, Chairperson Bagwell entertained a motion.

**(5:10:46) – Member Novak moved to formally amend CAMPO’s Federal Fiscal Year 2021-2024 Transportation Improvement Program, as presented with updates to the map if needed. The motion was seconded by Member Dodson and carried 5-0-0.**

**6. NON-ACTION ITEMS**

**6-A TRANSPORTATION MANAGER’S REPORT**

(5:11:22) – Mr. Martinovich believed that a Transportation Improvement Program (TIP) would be agendized for discussion during the August CAMPO meeting. He believed that an NDOT presentation on the Highway 50 corridor study for Lyon County would be agendized for the September meeting as well. Mr. Martinovich also congratulated Ms. Norman for receiving her American Institute of Certified Planners (AICP) certification.

**6-B OTHER COMMENTS AND REPORTS, WHICH COULD INCLUDE:**

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- **FUTURE AGENDA ITEMS**

Previously discussed.

- **STATUS REVIEW OF ADDITIONAL PROJECTS**
- **INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS**
- **CORRESPONDENCE TO CAMPO**
- **ADDITIONAL STATUS REPORTS AND COMMENTS FROM CAMPO**
- **ADDITIONAL STAFF COMMENTS AND STATUS REPORTS**

**7. PUBLIC COMMENT**

(5:12:23) – Chairperson Bagwell entertained final public comments; however, none were forthcoming.

**8. FOR POSSIBLE ACTION: TO ADJOURN**

(5:12:30) – Chairperson Bagwell adjourned the meeting at 5:12 p.m.

The Minutes of the July 13, 2022 Carson Area Metropolitan Planning Organization meeting are so approved this 10<sup>th</sup> day of August, 2022.